### **Privacy Policy**

## § 1 Legal basis:

Act of 10 May 2018 on the protection of personal data (Journal of Laws 2018, item 1000),

Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (RODO) (OJ EU L119 of 4 May 206 p. 1),

## § 2. General provisions

The protection of personal data takes place in accordance with the requirements of generally applicable laws, and their storage takes place on secure servers.

For the interpretation of terms, the dictionary contained in the Rules and Regulations of the Store or the description contained in the Privacy Policy (if it follows directly from the description) shall apply.

For the purposes of this Privacy Policy, the following glossary is adopted:

- 1) "Customer" meaning a consumer or entrepreneur making a purchase from the Store has been replaced in some places by "you",
- 3) "RODO" means Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC.

We respect the right to privacy and ensure the security of personal data. For this purpose, among others, a secure communication encryption protocol (SSL) is used.

Personal data provided in forms available on the shop's website are treated as confidential and are not visible to unauthorised persons.

§ 3 Data Administrator and the process of their processing.

Paweł Bombas is the administrator of personal data of the shop's customers. This means that if you have an account at the shop's website or if you make a purchase using the option "purchase without registration", you will obligatorily or optionally provide the following personal data:

- (a) surname, first name or company name
- c) mailing address, address of residence, registered office
- d) telephone, e-mail
- e) bank account number
- f) IP address.
- f) VAT ID number

Paweł Bombas is also the data administrator of persons subscribed to the newsletter.

Providing personal data is voluntary; however, refusal by the Customer to provide personal data necessary to use the Shop prevents the Customer from registering and making purchases in the Shop, including the "purchase as a guest" option.

By providing personal data, the Customer gives his or her consent in the form provided to process the data for the purpose of making purchases in the Store and fulfilment of the Store's obligations related to the purchases made and Store's promotional campaigns (in particular, for the purpose of providing the newsletter service).

Personal data is processed:

- a. in accordance with the regulations on personal data protection,
- b. in accordance with the implemented Privacy Policy,
- c. to the extent and for the purpose necessary for the conclusion of a sales agreement in the Store (making purchases), shaping its content, changing, withdrawing from or terminating it.
- d. in the scope of providing customers with information about the current offer of the shop and available promotions, if they subscribed to the newsletter.

Each person to whom the data pertains has the right to access the data, rectification, erasure or restriction of processing, the right to object, the right to lodge a complaint to the supervisory authority.

Contact with the person supervising the processing of personal data in the Administrator's organisation is possible by e-mail at the following address: info@megliodesign.com

The recipients of the Customer's personal data will be couriers (courier companies) delivering the Products purchased in the Store to the Customer and entities processing payments as part of an electronic Internet payment system, accounting offices, law firms.

We reserve the right to process your data after deletion of your account, execution of a sales agreement made using the "purchase without registration" option, withdrawal from a sales agreement, its termination or withdrawal of consent only to the extent necessary to assert potential claims in court or if national or EU regulations or international law oblige us to data retention.

The Administrator has the right to make your personal data available to entities authorized under applicable law (e.g. law enforcement agencies).

Deletion of your personal data may occur as a result of withdrawal of consent or by lodging a legally permissible objection to the processing of your personal data.

We have implemented pseudonymisation, data encryption and we have implemented access control so that we minimise the effects of any possible breach of data security.

Personal data is processed only by persons authorised by us or by processors with whom we cooperate closely.

§ 4 Cookies

The website https://megliodesign.com / uses cookies. These are small text files sent by a web server and stored by your computer software. When the browser used reconnects to the site, the site recognizes the type of device from which the user connects. The parameters allow the information contained in them to be read only by the server which created them. Cookies therefore facilitate the use of previously visited sites.

The information collected relates to the IP address, the type of browser used, the language, the type of operating system, the internet service provider, the time and date information, the location, and the information sent to the website via the contact form.

We use the information we collect to monitor and review how visitors use our sites, to improve our shop operations and to provide a more efficient and seamless navigation

experience. We monitor user information using server log files (see § 5), which records user behaviour on the site.

Cookies identify the user so that the content of the site they are using can be tailored to their needs. By remembering your preferences, it enables us to tailor the advertising targeted at you. We use cookies to ensure the highest standard of comfort in our shop, and the data collected is used only within the company running the shop to optimise operations.

On our website we use the following cookies: session cookies and temporary and permanent cookies saved on your hard drive.

#### Cookies are used to:

- a) enable the use of services available within the shop, e.g. authentication cookies used for services requiring authentication within the shop;
- b) Ensure safety, e.g. used to detect abuse of authentication in the shop;
- c) enable the collection of information on the manner of using shop websites;
- d) make it possible to "remember" the user's selected settings and personalize the user's interface, e.g. as regards the chosen language or region of origin of the user, font size, appearance of the website, etc;
- e) make it possible to provide users with advertising content more tailored to their interests.

The User may, at any time, disable or restore the option to collect cookies by changing the settings in their web browser.

## § 5 Log files

During visits to the shop's websites, data on the user's behaviour are made available, which are saved in log files - so called server log files. This creates sets of data including the following (date and time of the download, name of the accessed page, IP address, URL of the reference page from which the user was redirected, amount of data downloaded, as well as information about the product version of the Internet browser used). The indicated log file data records are used to ensure server security.

# § 6. Change of privacy policy.

We reserve the right to change the content of this privacy policy, in particular due to the continuous development of IT technology.